

PO Box 106983

Auckland

New Zealand

**Telephone:** 0064 (0)9 826 0394

**Email:** office@sustainable.org.nz

**Speculative Internship Application**

Please complete all sections, sign the declaration at the end and email this form to office@sustainable.org.nz. Please attach an up to date CV if you have one. This application has two pages.

Please note all our internships are unpaid.

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| **Personal details** |
| **Surname** |       | **First name** |       |
| **Address for correspondence** |       |
| **Tel (day)** |       | **Tel (eve)** |       |
| **Email:** |       | **Mobile** |       |

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| **Availability** |
| **I am available on Mon Tue Wed Thu Fri** **am pm am pm am pm am pm am pm****[ ]** **[ ]** **[ ]** **[ ]** **[ ]** **[ ]** **[ ]** **[ ]** **[ ]** **[ ]**  |
| **I am available from** |       |  **To** |       |

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| **Education** |
| Please summarise your education and qualifications with your most recent first |
| Date | Education facility/School | Course/subject |
|       |       |       |
|       |       |       |

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| **Work Experience** |
| Please summarise your prior work experience (both paid and voluntary), starting with your most recent role first |
| Dates of employment | Employer’s name/ nature of business | Job title and summary of main duties | Reason for leaving |
|       |       |       |       |

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| **Supporting Statement** |
| Please indicate which area interests you most and outline below why you would like to undertake an internship with Sustainable Business Network, making reference to the type of internship or work experience that interests you. You may also include here relevant experience, achievements, knowledge, personal skills and/or qualities that may be of interest to Sustainable Business Network, as well as examples of relevant paid/unpaid work, studies or leisure interests. |
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| **Criminal convictions** |
|  Please give details of any unspent convictions. A conviction will not necessarily exclude you from  taking up an internship. We are legally obliged to ask. We do consider any conviction that will be relevant to this position. |
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| **References** |
| Please give details of two people whom we may contact for references. One of these must know you through work or study. Relatives may not be used as referees. |
|  1. Name |       | 2. Name |       |
|  Address |       | Address |       |
| Tel/email |       | Tel/email |       |
| Relationshipto you |       | Relationshipto you |       |

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| **Declaration** |
| I confirm that the information on this form and any attachments is, to the best of my knowledge, accurate and complete. |
|  Signature |       | Date |       |
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